

State of New Hampshire
Certification Pursuant to NH RSA 541-D
2003/2004

GENERAL INFORMATION

Who is required to file this certification?

Any tobacco product manufacturer that intends to sell cigarettes and/or smokeless tobacco products within the state of New Hampshire, whether directly or through any distributor, retailer, or similar intermediary.

This Certification is in addition to any Certificate of Compliance that may be required pursuant to NH RSA 541-C.

Definitions:

- (a) **“Attorney General”** means the Attorney General of the State of New Hampshire, 33 Capitol Street, Concord New Hampshire 03301.
- (b) **“Brand Family”** means all styles of Cigarettes sold under the same trade mark and differentiated from one another by means of additional modifiers or descriptors, including, but not limited to, “menthol,” “lights,” “kings,” and “100s,” and includes any brand name (alone or in conjunction with any other word), trademark, logo, symbol, motto, selling message, recognizable pattern of colors, or any other indicia of product identification identical or similar to, or identifiable with, a previously known brand of Cigarettes.
- (c) **“Brand Name”** includes all products sold within any Brand Family, including without limitation, products described by descriptors or modifiers such as “menthol” ,” “lights,” “kings,” and “100s.”
- (d) **“Cigarette”** has the same meaning as in RSA 541-C:2, IV, and includes smokeless tobacco products.
- (e) **“Commissioner”** means the Commissioner of the New Hampshire Department of Revenue.
- (f) **“Directory”** means the listing of all Tobacco Product Manufacturers that have provided current and accurate certifications conforming to the requirements of NH RSA 541-D and all Brand Families that are listed in such certifications; except as provided by NH RSA 541-D.
- (g) **“Master Settlement Agreement”** (or “MSA”) has the same meaning as in RSA 541-C:2, V.
- (h) **“Non-participating Manufacturer”** (or “NPM) means any Tobacco Product Manufacturer that is not a Participating Manufacturer.
- (i) **“Participating Manufacturer”** has the meaning given that term in Section II(jj) of the Master Settlement Agreement and all amendments thereto.
- (j) **“Qualified Escrow Fund”** has the same meaning as that term is defined in RSA 541-C:2, VI.
- (k) **“Stamping Agent”** means a person that is authorized to affix tax stamps to packages or other containers of Cigarettes under RSA Ch. 78 or any person that is required to pay the tobacco tax imposed pursuant to RSA Ch. 78 on Cigarettes.
- (l) **“Tobacco Product Manufacturer”** has the same meaning as that term is defined in RSA 541-C:2, IX.
- (m) **“Units Sold”** has the same meaning as that term is defined in RSA 541-C:2, X.

When is this certification due?

This certificate of compliance is to be filed on or before **April 30th** of the year following the sales year.

SPECIFIC INSTRUCTIONS:

- Part 1: **Manufacturer's Identification.** Identify the name, address, zip code or (for manufacturer's located outside the United States) local mail code, telephone, fax number and electronic mail address.
- Part 2: **Certification of Status.** State whether your company is a Participating Manufacturer or a Non-Participating Manufacturer in compliance with all applicable provisions of RSA 541-C.
- Part 3: **Sales Year.** Identify the sales year during which the certification is filed.
- Part 4: **Brand Family Identification:** Identify by Brand Family and Brand Name all of the cigarettes that the Tobacco Product Manufacturer intends to sell in this State whether directly or through any distributor, retailer, or similar intermediary, and seeks to have included in the Directory. Only the brands identified may be included in the Directory. **All brands sold in 2003 and 2004 should be identified.**

A Participating Manufacturer shall include a list of its Brand Families and Brand Names. The Participating Manufacturer shall update such list thirty (30) calendar days prior to any addition to or modification of its Brand Families or Brand Names by executing and delivering a supplemental certification to the Attorney General and Commissioner.

A Non-Participating Manufacturer shall include in its certification (i) a list of all of its Brand Families and Brand Names and the number of Units Sold for each Brand Family that were sold in the State during the **preceding** calendar year, (ii) indicating, by an asterisk, any Brand Family and/or Brand Name sold in the State during the preceding calendar year that is no longer being sold in the State as of the date of such certification, (iii) a list of all of its Brand Families and Brand Names that are being sold in the State at any time during the **current** year, and (iv) identifying by name and address **any other manufacturer** of such Brand Families in the preceding or current calendar year. The Non-Participating Manufacturer shall update such list thirty (30) calendar days prior to any addition to or modification of its Brand Families by executing and delivering a supplemental certification to the Attorney General and Commissioner.

Part 5: **Non-Participating Manufacturer Certification.**

- A. Verify that the Non-Participating Manufacturer is registered to do business in New Hampshire or has appointed an agent for service of process and provided notice thereof as required by RSA 541-D. If no agent for service of process is appointed, the New Hampshire Secretary of State will be deemed the company's agent for service of process.
- B. Identify (i) the name, address and telephone number of the financial institution where the Non-Participating Manufacturer has established a Qualified Escrow Fund pursuant to RSA 541-C; (ii) the account number of such Qualified Escrow Fund and any sub-account number for New Hampshire.
- C. Identify (i) the amount such Non-Participating Manufacturer placed in such fund for Cigarettes sold in the State during the preceding calendar year, (ii) the date and amount of each such deposit; and (iii) the amount and date of any withdrawal or transfer of funds the Non-Participating Manufacturer made at any time from such fund or from any other Qualified Escrow Fund.

- Part 6: **Signature:** The person executing the Certification must do so before an authorized notary. Both Participating and Non Participating Manufacturers must sign this document in the presence of a Notary or such similar official in the company's home nation.

If you have questions regarding this form, kindly direct them to:

Office of the Attorney General
Tobacco Compliance Project

c/o Walter L. Maroney, Esq.
Gallagher, Callahan & Gartrell
214 N. Main Street
P.O. Box 1415
Concord NH 03302-1415

(603)-228-1181
(800)-528-1181

FAX (603)-228-2046
e-mail: Maroney@gcglaw.com

Or, in writing to

Assistant Attorney General David Rienzo
Office of the Attorney General
Tobacco Compliance Project
33 Capitol Street
Concord, NH 03301

**State of New Hampshire
Certification Pursuant to NH RSA 541-D**

Part 1: Tobacco Product Manufacturer Identification

Company: _____
Address: _____
City: _____
State: _____ Country: _____
Zip code: _____
Or other mail code: _____
Phone: _____ FAX: _____
Email: _____
Name/Title of Person Completing Report: _____

Part 2: Certification of Status

The Tobacco Product Manufacturer identified above is, as of the date of this Certification: (Choose One)

- _____ A Participating Manufacturer under the Tobacco Master Settlement Agreement.
- _____ A Non-Participating Tobacco Product Manufacturer in full compliance with RSA 541-C.

Part 3: Sales Year

Years of Sales for this Certificate of Compliance are: **2003 and 2004.**

Part 4: Brand Family Identification (Attach additional Sheets if Necessary)

*Participating Manufacturers are only required to fill out Sections A and B of this Part.
Non-Participating Manufactures must fill out Sections A, B, C, and D and E of this Part.*

A. Brand Family Sold in State in 2003 and/or 2004¹	B. Brand Name	C. Total Units sold in 2003 By Brand Family	D. Manufacturer (Identify by name, address and contact information ANY manufacturer of any listed Brand Family.)²

¹ Indicate with and asterisk (*) those Brand Families and/or Brand Names that will not be sold in 2004.

² For example, if your company is manufacturing XYZ Brand cigarettes in the current calendar year, but that Brand Family of cigarettes was manufactured by another company in 2003, you must provide the information requested for the prior manufacturer.

Part 5: **Non-Participating Manufacturer Certification**

A. **1. Registered to Do Business**

State whether your Company is currently registered to do business in New Hampshire with the Office of the New Hampshire Secretary of State.

Yes _____ **No** _____

If yes, state the date of registration _____

Describe the form of Organization (e.g., corporation, limited liability company, partnership, etc.)

Is your company registered as a Foreign ____ or Domestic ____ business entity?

B **2. Agent for Service of Process**

Agent Name: _____

Company: _____

Address: _____

Address: _____

Phone: _____ FAX _____

Email: _____

Has the Agent for Service of Process been approved by the Attorney General? _____

By Whom: _____ Approval Date: _____

C. **Qualified Escrow Fund – Financial Institution**

Name of Institution: _____

Address: _____

Representative Name: _____ Phone: _____

Escrow Acct No: _____ State Account No: _____

Has the Qualified Escrow Agreement been approved by the Attorney General? _____

By Whom: _____ Approval Date: _____

D. Escrow Deposit/Withdrawal History for New Hampshire

Date	Deposit	Withdrawal	Balance

Part 6: Signature

Under penalty of perjury, I state that the information contained in this Certification is true and accurate and that I am authorized to sign this certification, to make all representations, and to make all appointments contained herein.

Name of Authorized Agent: _____ Title: _____

Signature of Authorized Agent: _____ Date: _____

Subscribed and sworn to before me on this _____ day of _____, 200____ by _____,
known to me or having satisfactorily demonstrated his/her identity.

Signature of Notary Public: _____ City or County of _____

My Commission expires: _____

Mail the completed certificate of compliance to:

Office of the Attorney General
Tobacco Compliance Project
c/o Gallagher, Callahan & Gartrell
214 N. Main Street
P.O. Box 1415
Concord NH 03302-1415